COMPANY REGISTRATION NUMBER: 03733589

CHARITY REGISTRATION NUMBER: 1081176

EZRA UMARPEH LIMITED

Company Limited by Guarantee

UNAUDITED FINANCIAL STATEMENTS

31 MARCH 2018

EZRA UMARPEH LIMITED COMPANY LIMITED BY GUARANTEE

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COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) YEAR ENDED 31 MARCH 2018

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name

Ezra Umarpeh Limited

Charity registration number

1081176

Company registration number

03733589

Principal office and registered

16 Manor Road

office

London

N16 5SA

The Trustees

Rabbi N B Eckstein

Mr J M Grosskopf Mr J Ostreicher Mr I Sanders Mr M Lobenstein

Company secretary

I Sanders

Accountants

Cohen Arnold

Chartered Accountants New Burlington House 1075 Finchley Road

LONDON NW11 0PU

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Ezra Umarpeh Limited was incorporated on 16 March 1999 in England under Company Registration number 03733589, and was registered with the Charity Commission on 19 June 2000, governed by its Memorandum and Articles of Association, Charity Number 1081176.

In June 2012, a Branch Constitution pursuant to the Memorandum and Articles of Association was drawn up. This outlines the structure, governance and management of our branches who establish their own management committees and elects one member to represent their branch on the Board of Trustees.

As of April 2017, our operations in Manchester have been delivered by an independent local charity that currently holds Ezra Umarpeh's medical inventory on loan. The accounts presented below therefore reflect the services delivered by Ezra Umarpeh from our Head Office and North West London branch.

The Trustees in office in the year 2017 - 18 were as follows:
Rabbi Nathan B Eckstein
Mr Jacob M Grosskopf
Mr Jacob Ostreicher
Mr Israel Sanders
Mr Morris Lobenstein

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The Trustees stand possessed of the Trust Fund upon trust to pay or apply the whole of the income and the capital of the Trust Fund (1) to relieve poverty, sickness and distress in particular; (2) providing medical equipment; (3) providing facilities in hospitals; and (4) providing patient transport to and from hospitals.

The Charity is involved in the provision of benefit and assistance to the sick and infirm. The Charity also provides free use of medical equipment to those who qualify as Charitable Beneficiaries under English Law.

The Trustees have continued to comply with their duty to have due regard to the guidance on public benefit as published by the Charity Commission when exercising their powers or duties.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

MISSION STATEMENT

Ezra Umarpeh's mission is to provide patient support services for those challenged by illness and disability whether in hospital or at home, with a particular emphasis on easing and reducing the hospital experience. The Charity provides culturally appropriate services aimed particularly at, but not exclusively to, members of the Jewish community.

GRANT MAKING POLICY

Applications to the Charity for grants are considered carefully by the Trustees at regular meetings and all grants must be approved by the majority of the Trustees. It is not however the policy of the Charity to make grants except in exceptional circumstances.

RISK MANAGEMENT

The trustees regularly undertake a review of the major risks to which the Charity is exposed, and systems designed to mitigate those risks are considered on an on-going basis. As in the past year, the trustees have placed particular attention to capacity building by reviewing and strengthening the governance and management of Ezra Umarpeh and ensuring its infrastructure can support the enormous growth of the organisation during the past two years.

RESERVES POLICY

The Trustees are of the opinion that the level of available reserves held by the charity should be able to cover three months of running costs which is currently £108,925. As at 31 March 2018 the available reserves held by the charity were £112,022.

As at 31 March 2018, the charity had £676,673 Unrestricted Funds of which £579,829 was fixed assets and £30,355 Restricted Funds of which £15,177 was fixed assets.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

OUTPUTS AND OUTCOMES FOR 2017 - 18

2017 - 18 witnessed tremendous growth in the demand for Ezra Umarpeh's core services and the trustees are proud that these have been delivered with consistency and excellence.

- 8 hospital respite rooms and were stocked and cleaned weekly, visited by over 50,000 people.
- 982 nights of accommodation provided near Royal Free, Barts and Central London Hospitals.
- 51 Shabbos care packages delivered to patients in hospitals not served by our Shabbos Rooms.
- 2407 medical or mobility items were loaned out to 1596 service users.
- 604 journeys were made with our accessible transportation vehicles.
- 1575 Shabbos Car Service journeys made on Ezra Umarpeh's account.
- 8 users completed full home assessment and supplied with 33 Assistive Technology devices.
- 187 volunteers delivered 21,879 volunteering hours through a range of projects throughout the year.

CORE SERVICES

Established in response to the voice of need from within the community, the charity delivers the following core services:

Free Loan of Medical Equipment

Whether for prevention or recovery, the free loan of a large and varied stock of medical equipment and mobility aids improves health and well-being and promotes independence. With warehouses conveniently located in the heart of the communities in Stamford Hill and Golders Green in London, we offer a comprehensive range of medical equipment; from small aids such as crutches and humidifiers to larger items such as hoists and electric beds.

Ezra Umarpeh runs an efficient drop in service where users can loan any item from the thousands of medical and mobility articles professionally maintained and stored on site.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

When our offices close at the end of the day, trained volunteers are available in emergency situations to offer an 'out of hours service' and will open the warehouse for a user at any time of the day or night!

In a climate where the NHS and Social Services struggle to meet their patients' needs, facilitating a speedy hospital discharge, particularly before Shabbos and Yom Tov enables patients to be cared for in the comfort of their own homes, reducing the length of hospital stays and the risk of hospital bugs.

2,407 medical or mobility items were loaned out to 1,596 service users.

Hospital Respite Rooms

Our Hospital Respite Rooms are conveniently located within 8 hospitals and are well stocked with fresh Kosher food and snacks, reading material and Judaica. All our rooms are comfortably furnished to accommodate family members and patients so that they can experience a Shabbos atmosphere despite being in a hospital environment.

The preparations for Shabbos start early, and volunteers visit throughout each week to ensure the rooms are thoroughly cleaned and tidied. We also stock the fridges and store cupboards with fresh foods and provide hotplates with cooked Shabbos meals every Friday. Judaica and Jewish periodicals allow Jewish patients and their families to take a break from their stress and gather the strength to move on. The rooms are used regularly during the week too as a convenient space to pray, eat and relax. They are a source of support, comfort and calm to at least 1000 visitors a week, creating a haven for patients and allowing them to maintain religious or cultural practices whilst at the hospital.

Ezra Umarpeh manages respite rooms in the following hospitals:

- Homerton Hospital
- Royal Free Hospital
- Royal London Hospital
- Whittington Hospital
- University College London Hospital
- Barnet General Hospital
- St Bartholomew's Hospital
- Great Ormond Street Hospital

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

Overnight Hospital Accommodation

Three flats in very close proximity to the Royal Free Hospital and a block of studio apartments in Central London are available to families when pre-booked. These are beautifully furnished and stocked with linens, towels, Kosher food, Shabbos urns and hotplates and Judaica. Relatives' accommodation rooms within the Barts hospital complex are also now available. Providing comfortable sleeping accommodations so close to the Royal Free, Barts, UCLH and Great Ormond Street Hospitals means carers can have respite whilst staying close to a loved one during critical times.

Overnight hospital accommodations allow family and carers to juggle daily life with carer duties in the knowledge that after a tiring day on the ward, they can enjoy a good night's sleep within 3-4 minutes from the hospital.

982 nights of accommodation provided near Royal Free and Central London Hospitals.

Accessible Transportation Services

Disability can sometimes cause social exclusion. Ezra Umarpeh believes that nobody deserves to be alone and that accessible transportation can make all the difference. Our free to use vehicles in London and Manchester allow users to be out and about, socialise with friends and families and attend appointments and functions. Where family and carers are unable to self-drive the special wheelchair accessible vehicles, trained volunteer drivers are available.

604 journeys were made with our accessible transportation vehicle

Shabbos Car Service

Medical crises are always overwhelming and these situations are exacerbated when one requires emergency Shabbos travel, often to and from hospitals. Our special arrangement with car services offers a practical solution for emergency Shabbos travel.

Ezra Umarpeh has set up special account facilities with local car services. Drivers are trained to carry belongings and not request payment (which the user makes to Ezra Umarpeh after Shabbos.)

1,575 Shabbos Car Service journeys made on Ezra Umarpeh's account.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

Cultural services

Throughout the year, Ezra Umarpeh works closely with hospital chaplaincy teams to help Jewish patients and families celebrate Shabbos and Jewish festivals:

Annual Highlights:

- 51 Shabbos in a Box care packages delivered to Jewish patients in remote hospitals
- Rosh Hashanah Simonim and Shofars in all hospitals
- 6 Sukkas set up at hospital sites and flats
- 110 Sets of Arbah Minim in hospitals and flats
- 14 Chanukah Menorahs in hospitals and flats
- 11 Megillah readings organised across hospitals
- 75 Seder plates and 150 Pesach meals distributed in hospitals and flats

Volunteering

Volunteering remains at the heart of Ezra Umarpeh's work, and the trustees would like to acknowledge the outstanding dedication of the volunteers who make the charity's activities possible. The following was carried out by volunteers in 2017 - 18:

- Stocking of hospital respite rooms with fresh kosher food, non-perishables, literature and Judaica
- Maintenance and cleaning of hospital respite rooms and flats near Royal Free
- Loaning medical equipment 'out of hours' to service users in urgent need
- Delivering medical equipment to users who are homebound
- Driving Ezra Umarpeh's accessible vehicle on behalf of service users
- Campaigning and helping raise vital funds for Ezra Umarpeh

In total, 187 volunteers delivered 21,879 volunteering hours throughout the year. Based on the minimum wage, this provided a saving to the charity of £175,032.

Ezra Umarpeh is a volunteer led organisation retaining only a small team of trained staff, thus providing excellent value for every pound donated.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

NEWS AND DEVELOPMENTS 2017 - 2018

April 2017 - Assistive Technology Pilot Project

After much research and development, Ezra Umarpeh launched its Assistive Technology Pilot Project. Thanks to funding from the Sam and Bella Sebba Trust, and through training and supervision from Norwood, we recruited an AT Technician and trained our staff on how to assess our users and their homes. The new project offers the latest innovations in AT to support people to live independently in a safe setting whilst maximising their potential to communicate, learn and play. The service is highly focused on the individual, offering a person centred approach and ensuring devices are not just purchased and installed but implemented and used on a daily basis to make genuine improvements to the lives of our users.

April 2017 - Whittington Respite Room Refurbishment

Our modest Respite Room in the Kenwood Building of the Whittington hospital is a little haven to thousands of visitors each year, particularly new mothers using the maternity services at the hospital who access the room throughout the week. In April, we undertook refurbishing the room with a new kitchen and air conditioning during the summer months. This project will certainly go a long way in improving the hospital experience for Kosher and Shabbos observant patients and their families.

July 2017 - Stairlift Matchmaking Service

An aging population living in typically British homes means that each week we receive requests for help from people requiring stair-lifts, a rather costly home adaptation which can be vital to helping a disabled person access their bedrooms upstairs or kitchens downstairs. Although Ezra Umarpeh does not loan equipment requiring adaptations to the home, we also receive regular offers from families who wish to donate or sell used stair-lifts. In July, we launched a stair-lift matchmaking service and to

to date, we have successfully matched three unwanted stair-lifts, finding them new homes and supporting community members in need.

January 2018 - New Vehicle for Edgware

Following the successful launch of a drop off and pick up point for equipment loans in Edgware, Ezra Umarpeh welcomed the generous offer from a donor who wished to purchase an adapted vehicle for the benefit of this thriving community. The car was on the road by January 2018, and with the dedicated contribution of volunteer drivers in the area, the service has been a valuable resource in helping wheelchair users get out and about.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

FUTURE PLANS

Creating a Volunteer Hub

With designs now finalised and fundraising for Phase 1 in place, renovation will commence in May 2018 at 16 Manor Road. The plan is to repartition our space to create a dedicated Volunteer Hub which volunteers can easily access to prepare the food and dry goods supplies for the Hospital Respite Project. This will completely separate our main reception and admin offices from the volunteering spaces providing greater discretion to our user. At the same time, we will widen all doorways making our equipment warehouse fully accessible to disabled users. The first phase of the project, which is the building and decorating works will be completed by the end of June 2018. There will be no disruption to services during this time.

Feedback App and Hospital Kiosks

Programming is underway to develop a dedicated feedback app for our Hospital Respite Project. The app will be downloaded onto new kiosks to be mounted in each of our hospital respite rooms and flats. Our volunteers will also be able to download this onto their personal devices. The project will enable our users and volunteers to provide real-time feedback to our office, alerting our staff when items are out of stock or when the rooms require urgent attention. The program will also allow users to to access other Ezra Umarpeh services and to make donations to our charity.

Royal Free Refurbishments

The Royal Free is a world class hospital close to the Jewish communities in North and North West London. The 'Shabbos Room' in the Lower Ground Floor is open 24/7 and maintained by Family Gedalla in memory of their late mother Betty who was a volunteer at the hospital for many years. The room has fallen into a state of disrepair, a testimony to the thousands of Jewish patients and doctors who use the room each year. In January 2019, the room will benefit from a complete renovation with a new kitchen being fitted so that it can continue to offer respite to the community.

Fundraising Dinner

In February 2019, Ezra Umarpeh will hold a Gala Fundraising Dinner to celebrate the outstanding services delivered by the charity, honour our dedicated volunteers and raise funds which will enable us to continue our vital work. As in previous years, it is envisioned that the dinner will bring together a large and diverse attendance in a show of support for Ezra Umarpeh.

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (INCLUDING THE DIRECTORS REPORT) continued YEAR ENDED 31 MARCH 2018

ACKNOWLEDGEMENTS

The trustees wish to acknowledge the following grant making bodies for their financial contributions this year.

Awards for All
Childwick Trust
Connect Hackney
Hackney CVS
J E Joseph Charitable Trust
Jewish Childs Day
Maurice Wohl Charitable Foundation
Sam and Bella Sebba Charitable Trust
Shoresh Charitable Trust
Sylvia Waddilove Foundation UK

In addition we wish to thank the many smaller corporate foundations and family trusts, some who wish to stay anonymous, for the financial contributions made throughout the year. Their partnership in our work is highly appreciated and it is the support received through all these funds that enables Ezra Umarpeh to deliver vital services to the sick and disabled.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Mr I Sanders

Trustee

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EZRA UMARPEH LIMITED YEAR ENDED 31 MARCH 2018

I report to the trustees on my examination of the financial statements of Ezra Umarpeh Limited ('the charity') for the year ended 31 March 2018.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EZRA UMARPEH LIMITED *cont* ended 31 MARCH 2018

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Goldberg, FCA, DChA

COHEN ARNOLD
Chartered Accountants

New Burlington House 1075 Finchley Road LONDON NW11 0PU

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

31 MARCH 2018

		Unrestricted	2018 Restricted		2017
	•	funds		Total funds	Total funds
	Note		£	£	£
Income and endowments					
Donations and legacies	5	254,016	237,793	491,809	594,613
Total income		254,016	237,793	491,809	594,613
Expenditure			/,		
Expenditure on raising funds: Costs of raising donations and					
legacies	6	(31,388)	-	(31,388)	(47,927)
Expenditure on charitable activities	7,8	(256,107)	(179,591)	(435,698)	(552,908)
Total expenditure		(287,495)	(179,591)	(467,086)	(600,835)
Net income/(expenditure)		(33,479)	58,202	24,723	(6,222)
Transfers between funds		67,053	(67,053) 	:=0	_
Net movement in funds		33,574	(8,851)	24,723	(6,222)
Reconciliation of funds					
Total funds brought forward		643,099	39,206	682,305	688,527
Total funds carried forward		676,673	30,355	707,028	682,305

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION

31 MARCH 2018

	2018		2017
	£	£	£
15		595,006	580,692
16	7,185		3,067
	163,911		152,194
_	171,096	\- <u>-</u>	155,261
	•		
17	(59,074)		(53,648)
-		112,022	101,613
	_	707,028	682,305
	=		
		30,355	39,206
		676,673	643,099
18	=	707,028	682,305
	16	£ 15 16	£ £ 15 595,006 16 7,185

For the year ending 31 March 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION continued

31 MARCH 2018

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on $\frac{16/11/18}{11}$, and are signed on behalf of the board by:

Mr J Ostreicher

Trustee

COMPANY LIMITED BY GUARANTEE

STATEMENT OF CASH FLOWS

YEAR ENDED 31 MARCH 2018

	2018	2017
	£	£
Cash flows from operating activities		
Net income/(expenditure)	24,723	(6,222)
Adjustments for:		
Depreciation of tangible fixed assets	48,429	62,669
Accrued expenses	;	40,482
Changes in:		
Trade and other debtors	(4,118)	8,046
Trade and other creditors	5,426 	17,729
Cash generated from operations	74,460	122,704
Net cash from operating activities	74,460 ====================================	122,704
Cash flows from investing activities		
Purchase of tangible assets	(71,802)	(76,271)
Proceeds from sale of tangible assets	9,059	=
Net cash used in investing activities	(62,743)	(76,271)
	44 747	46 422
Net increase in cash and cash equivalents	11,717	46,433
Cash and cash equivalents at beginning of year	152,194 	105,761
Cash and cash equivalents at end of year	163,911	152,194

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

1. GENERAL INFORMATION

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 16 Manor Road, London, N16 5SA.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in Sterling which is the functional currency of the charity.

The charity meets the definition of a public benefit entity under FRS 102.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2018

3. ACCOUNTING POLICIES continued

The Trustees do not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed below.

Fund accounting

Unrestricted funds

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds

Restricted funds are funds subject to the restrictions imposed by the donor or funds raised for particular restricted purposes. The restrictions are binding upon the trustees of the charity.

Incoming resources

These are included in the Statement of Financial Activities ("the SOFA") when:

the charity becomes entitled to the resources;

it is probable the charity will receive the resources;

the monetary value can be measured with sufficient reliability

Voluntary income

Voluntary income comprises donations and gifts in kind which are accounted for in the SOFA when the charity becomes entitled to the donation and any conditions for receipt are met.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Charitable activities

Charitable activities are only recognised in the accounts when paid.

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2018

3. ACCOUNTING POLICIES continued

Support costs

Support costs include costs relating to the administration and general management of the day-to-day affairs of the charity.

Governance costs

Governance costs include costs of the preparation and independent examination of financial statements, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets

All fixed assets are initially recorded at cost and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings

- 10% reducing balance

Motor Vehicles

- 25% reducing balance

Medical Equipment

- 25% reducing balance

Hospital Respite Room Furniture - 25% reducing balance

Computer Equipment

- 33% reducing balance

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

4. LIMITED BY GUARANTEE

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

5. DONATIONS AND LEGACIES

Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
_		
196,922	_	196,922
=	127,234	127,234
=	110,559	110,559
35,617	=	35,617
21,477	-	21,477
254,016	237,793	491,809
Unrestricted	Restricted	Total Funds
Funds	Funds	2017
£	£	£
236,607	-	236,607
-	144,978	144,978
(=)	112,208	112,208
81,038		81,038
19,782	=	19,782
337,427	257,186	594,613
	Funds £ 196,922 - 35,617 21,477 254,016 254,016 81,038 19,782	Funds £ £ 196,922

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

6. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2018	Funds	2017
	£	£	£	£
Support costs	833	833	2,639	2,639
Fundraising	30,555	30,555	45,288	45,288
	31,388	31,388	47,927	47,927

7. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

restricted Funds	Restricted Funds	Total Funds 2018
	Funds	2018
£		
_	£	£
82,601	30,005	112,606
83,836	124,175	208,011
43,242	25,411	68,653
52	_	52
46,376	-	46,376
256,107	179,591	435,698
restricted	Restricted	Total Funds
Funds	Funds	2017
£	£	£
123,431	14,182	137,614
104,645	141,715	246,360
84,068	9,129	93,197
2,324	11,233	13,556
34,681	27,500	62,181
349,149	203,759	552,908
	83,836 43,242 52 46,376 256,107 restricted Funds £ 123,431 104,645 84,068 2,324 34,681	82,601 30,005 83,836 124,175 43,242 25,411 52 - 46,376 - 256,107 179,591 restricted Restricted Funds £ 123,431 14,182 104,645 141,715 84,068 9,129 2,324 11,233 34,681 27,500

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

8. EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities			
	undertaken	Support	Total funds	Total fund
	directly	costs	2018	2017
	£	£	£	£
Medical Equipment Loan Service	112,606	13,001	125,607	153,127
Respite Service	208,011	15,816	223,827	274,132
Patient Transport Service	68,653	7,926	76,579	103,703
Other Patient Services	52	-	52	13,556
Governance costs	7	9,633	9,633	8,390
	389,322	46,376	435,698	552,908

9. ANALYSIS OF SUPPORT COSTS

	Wages and	Other	Total funds	Total funds
	salaries	costs	2017	2016
	£	£	£	£
Medical Equipment Loan Service	8,741	4,260	13,001	15,513
Respite Service	10,634	5,182	15,816	27,772
Patient Transport Service	5,329	2,597	7,926	10,506
Governance costs	_	_	9,633	8,390
	24,704	12,039	46,376	62,181

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018	2017
ž.	£	£
Depreciation of tangible fixed assets	48,429	62,669

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

11. INDEPENDENT EXAMINATION FEES

	2018	2017
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	8,040	6,600

12. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2018	2017
	£	£
Wages and salaries	99,263	120,582
Social security costs	1,731	1,498
Employer contributions to pension plans	209	141
	-	
	101,203	122,222

The average head count of employees during the year was 12 (2017: 15).

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

13. TRUSTEE REMUNERATION AND EXPENSES

There was no remuneration paid to the trustees. The charity did not meet any individual expenses incurred by the trustees for services provided to the charity.

14. TRANSFERS BETWEEN FUNDS

Transfer between funds relates to capital items funded by restricted donations and restricted funds expenditure which previously were classified as unrestricted.

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

15. TANGIBLE FIXED ASSETS

	Freehold	Fixtures	Motor	Medical	Other	
	property and fittings		vehicles Equipment		assets	Total
	£	£	£	£	£	£
Cost						
At 1 Apr 2017	375,000	181,426	61,242	279,987	44,813	942,468
Additions	_	3,486	5,000	62,075	1,241	71,802
Disposals	_	(7,595)	(10,000)	(19,827)	(5,384)	(42,806)
At 31 Mar 2018	375,000	177,317	56,242	322,235	40,670	971,464
Depreciation					·	
At 1 Apr 2017	==	99,212	31,798	197,354	33,412	361,776
Charge for the		,	,	•	·	•
year	-	8,725	6,111	31,258	2,335	48,429
Disposals	-	(1,899)	(10,000)	(19,827)	(2,021)	(33,747)
At 31 Mar 2018		106,038	27,909	208,785	33,726	376,458
Carrying						·
amount						
At 31 Mar 2018	375,000	71,279	28,333	113,450	6,944	595,006
At 31 Mar 2017	375,000	82,214	29,444	82,633	11,401	580,692

16. DEBTORS

	2018	2017
	£	£
Trade debtors	1,677	-
Other debtors	5,508	3,067
	(
	7,185	3,067

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

17. CREDITORS: amounts falling due within one year

	2018	2017
	£	£
Trade creditors	9,539	17,189
Social security and other taxes	8,172	6,661
Other creditors	41,363	29,798
	· · · · · · · ·	
	59,074	53,648

18. ANALYSIS OF CHARITABLE FUNDS

Unrestricted funds

	At				At
	1 April				31 March
	2017	Income E	xpenditure	Transfers	2018
	£	£	£	£	£
General funds	643,099	254,016	(287,495)	67,053	676,673

Restricted funds

	At				At
	1 April				31 March
	2017	Income	Expenditure	Transfers	2018
	£	£	£	£	£
Restricted Fund	39,206	237,793	(179,591)	(67,053)	30,355
			=		

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 31 MARCH 2018

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2018	2017
	£	£	£	£
Tangible fixed assets	579,829	15,177	595,006	580,692
Current assets	155,918	15,178	171,096	155,261
Creditors less than 1 year	(59,074)		(59,074) ————	(53,648)
Net assets	676,673	30,355	707,028	682,305

20. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2018	2017
	£	£
Not later than 1 year	36,500	36,750
Later than 1 year and not later than 5 years	147,000	147,000
Later than 5 years	235,250	272,000
	418,750	455,750